

## Minutes of the W Company Meeting, 30<sup>th</sup> June 2011

### Attendance:

Major M. Ewart (OC)	SSI J. Grey (DC Belford)
Capt T. J. Jackson (2IC)	SSI R. Matthewson (DC Broomhill)
SMI D. Guthrie (CSM)	SSI J. Rollo (DC Alnwick)
Lt B. Lister (DC Rothbury)	SI T. Hedley (DC Amble)

### Apologies:

Lt K. Marchant (DC Berwick)  
SSI C. Dilger (DC Bellingham)

1. The OC opened the meeting at 1900 hrs and thanked everyone for their attendance.
2. The OC circulated an annual camp nominal roll, which he had recently received from County HQ. He asked DCs to double-check their cadet names, delete any non-attendees and highlight those participating in Minden Coy training.
3. The 2IC had recently been informed that some cadets entered into Exercise Northumbrian Warrior, to be held at the CTC on 1-3 July, were of the wrong APC Star level. Also a couple of cadets had dropped out at short notice. Phone calls were made to find last minute replacements to complete the team.
4. The OC confirmed to the Coy that the Training Officer, Lt Carville, had resigned from that post for personal reasons with immediate effect. Lt Carville had expressed a wish to remain with W Coy as an instructor. He will be posted to a Detachment to help out one evening a week. Further details are to follow.
5. As the Coy is now without Training Officer all routine training/admin documentation is to be dealt with by the 2IC.
6. The OC extended his appreciation to all adults and cadets involved with the recent Armed Forces Day parades and the Alnwick Castle Garden Party. As usual the cadets had performed admirably, with several members of the public making positive comments.
7. The 2IC agreed with DCs that outstanding JCIC TPs would be conducted at Alnwick TAC on Sat, 16 July. The TO Minden Coy, Lt de Planta, is to submit paperwork for the day and liaise with other Coys attending. The 2IC is to organise 15 cadets to act as students for the TPs. The 2IC will confirm attendance and transport arrangements later.
8. The OC confirmed that as far as he is aware the Minden Coy cadet in the community activity at Minstreares is still going ahead on 6-7 August. DCs will be informed officially of any changes to this event.
9. The CSM expressed concern that some Detachments were becoming sloppy in their standard of dress, hair cuts and jewellery. SSI Matthewson confirmed that females were allowed to wear one pair of plain studs whilst in uniform. The CSM also reminded DCs that their cadets were to pay appropriate compliments to senior ranks.
10. The CSM was pleased to report that W Coy was providing 5 cadets at Bisley this year, which is the bulk of the County team.

11. SSI Rollo requested 3-Star first aid training for some of his cadets. The 2IC confirmed that the Coy would run a Lifesaver first aid course at Alnwick on Sat, 23 July. DCs are to forward their bids for this course to the 2IC so that suitable staffing/transport can be arranged.
12. SSI Rollo sought clarification about the TA's use of the Alnwick 25m indoor range on their Open Day on Sat, 30 July. The TA plan on opening the range to members of the public and are seeking the use of Northumbria ACF weapons and ammunition. The OC confirmed that use of the range wasn't a problem, but we would not be providing personnel, weapons or ammunition for that purpose. He would speak to 5RRF about this.
13. SSI Grey reported that everything was in order at Belford Detachment, with no major issues he needed to raise. He asked about the possibility of LCpl Clark attending the JCIC TP assessments (serial 7), despite him being unable to attend the prerequisite training with Minden Coy. The 2IC said he would raise the issue with Lt de Planta.
14. SI Hedley reported that some of Amble's senior cadets had left the ACF, but she wasn't overly concerned because a solid base of junior cadets remained.
15. SI Hedley has submitted NB16s for shooting at Alnwick on the evenings of 1 & 8 August. She sought a minibus driver on each of these evenings. The CSM agreed to drive on 1 August and the OC on 8 August.
16. SI Hedley requested the CSM visit Amble Detachment to speak to junior cadet NCOs about their responsibilities.
17. The OC confirmed that SI Tinlin will be parading with Amble Detachment with immediate effect. Amble has need for qualified instructors, whereas SI Tinlin's previous Detachment, Broomhill, has sufficient instructional staff.
18. SSI Matthewson requested a copy of the Heartstart DVD to run a course at Broomhill Detachment. The 2IC took the opportunity to remind all DCs that Heartstart is very easy to conduct locally by any adult with the Activity First Aid qualification or higher.
19. SSI Matthewson mentioned that she and SSI Luke were awaiting officer training paperwork from the Deputy Commandant, Lt Col Haughie. The OC agreed to chase the matter up.
20. SSI Matthewson reminded DCs to forward D of E paperwork to her promptly.
21. Lt Lister reported that everything was in order at Rothbury Detachment, with no major issues he needed to raise. He has been approached by two ex-cadets who are interested in rejoining as adults, but nothing has been agreed yet.
22. The OC reminded those DCs present to forward him their monthly stats ASAP.
23. The OC closed the meeting at 2015 hrs.

Next meeting: Thursday, 28 July 2011 at 1900 hrs.